Middlesex Budget Committee
Regular Meeting
Tuesday, August 22, 2023
4:00 PM

Present: Elias Gardner, Mark Harris, Zara Vincent, George Longenecker, Dorinda Crowell

Meeting Minutes

4:00 Call to Order - Amendments - none added
4:05 Other Business

- Review and approve July meeting minutes 2023-07-18 Budget Committee Minutes.rtf
  - Elias moved to accept the minutes as written
  - George seconded
  - The motion passed 4-0-1
- Review Action Items - closed items 39 & 40
- Discussion of potential new Capital Fund for major road repair caused by flooding
  - Consensus was to move forward with a new fund
  - Naming TBD, could include Emergency in the name
  - A special article will be needed to establish this fund
  - Another special article will be needed to secure funding for the first year
  - For subsequent years, the budget committee will be able to propose funding w/o a special article
  - George mentioned that the Conservation Fund is funded annual via a special article. Mark will check with Dorinda as to why that is. *(Action item 41)*
- Update on road repair costs:
  - Dorinda joined the meeting in-progress and had the following to report:
    - Invoices presented thus far total just shy of $800,000 for road repairs, and that total doesn't include overhead expenses
    - For invoices paid to-date, the ARPA and General Fund balances have been used
    - From the meeting with FEMA, they would reimburse 75% of the costs
    - The other 25% would be paid by our town, or reimbursed by the State
    - Thus far, there are 20 homes that will request buyouts from FEMA
- Review of draft presentation for September meeting on Capital Budget for FY 2024/25 - CIP Budget Presentation FY 2024_2025.pptx
  - After review, Elais proposed adding verbiage to reflect the process
  - Mark will add process verbiage to the presentation *(Action item 42)*
- Other matters that may come before the committee
  - George asked about establishing a Capital fund to maintain our dirt roads
  - Mark noted that the committee suggested this to the highway folks last Fall, and they decided to keep the funding in their annual budget
  - This can be revisited at our next meeting *(Action item 43)*
- Scheduling next meeting:
  - Our next meeting will be the Capital Improvement Annual Review, open to the public
  - It will be Tuesday, September 26th, at 6:00 PM
- The meeting adjourned at 4:43 PM

Date	Action	Assignee	Action Item	Due	Date

Created	Item #			Date	Closed
5/16/23	36	Mark	Add quarterly budget review to Oct. mtg agenda	10/13/23	
6/20/23	39	Mark	Draft a PPT presentation for the September Capital Budget public meeting	7/31/23	7/25/23
7/18/23	40	Mark	Put discussion of new Capital fund on the August meeting agenda	8/11/23	8/20/23
8/22/23	41	Mark	Mark will check with Dorinda as to why the Conservation Fund is funded annually via a special article	8/25/23	
8/22/23	42	Mark	Add process verbiage to the Capital Improvement presentation	8/25/23	
8/22/23	43	Mark	Put Capital Fund for gravel for dirt roads on the next agenda	10/1/23	
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